HOW TO REGISTER

12/21/08 by Cindy Pham



Step 1 – Select the event for registration

Step 2 – Enroll by providing your user id and password and click "Continue for Event Registration"

Click here and if you are a member, enter your PMI #. If you are not a member and have created a temporary id previously, then	Get Involved	News & Events	Professional Development	Resources
enter it here together with the password	Event R	egistration		
Please select one of the options below to I am already a member of and/or hav User Name: 524839 Pass	to continue your te a login with the a sword: •••••	event registration: association.		
	onnadon in order te	register for the event.		
C	Continue to I	Event Registration		

	About Us	Get Involved	News & Events	Professional Development	Resources
Click here if you are NOT a PMI member and this is your first time registering	one of the ontions below t				
under this new process	eady a member of and/or hav	e a login with the	association.		
User N	ame: Pass	sword:			
I only way	ant to provide the necessary inf	ormation in order to	o register for the event.		
c	C	Continue to	Event Registration		

Provide a user name, password and basic registration information such as first name, last name and email. Click "Submit registration".

Note that this step needs to be done only once and this temporary id and password need to be saved for future registrations.

Abou	it Us Get Involved	News & Events	Professional Dev	velopment	Resources
	Event	Registration			
Please fill out the following cont	act information including	a username and pass	word for use in refere	ncing your regi	istration.
Username *		Password *			
idoe		•••			
First Name * La	st Name *	_			
John Do	De				
,					
Preferred Email *					
iohndoe@vahoo.com					
Johndoe@yanoo.com]			
	Subi	mit Registration			
		inter togiotration			

Step 3 – Important! Select the fee and enter the company name, title if they are not already provided. Make a selection for the other 2 fields and select "Register for Event"

		XI Man M				1 2 2
	About Us	Get Involved	News & Events	Professional Developm	ient Reso	urces
					1a	Event Home
ATS Seminar						
ln /	Advance - by	1/8/2009	At the	e door - by 1/10/2009		
Member 💿	\$45.00		○ \$	60.00		
Non-member	\$50.00		9	60.00		
Please make your selection	s below:					
January Advanced Topics Semi 01/10/09 08:00 AM - 12:00 PI Please provide the following info Company name	inar at Keller (M rmation for this	Graduate School of s event:	Management, 3880 K	ilroy Airport Way, Long Be	ach, CA 90806	
Title		Califaris	District 12			
Do you have a PMI Certification?		PMP	~			
How did you hear about this ever	nt? *	Please m Dinner m E-mail Bl Milestone	ake a selection(s) A eeting ast s			
		Regist	ter for Event			

Step 4 – Confirm the information and click "Yes, this is correct"

		in the second	
About Us Get Involved	News & Events	Professional Development	Resources
			tvent Home
Review and confirm Vinh Pham	's registration info	rmation below:	
Registration Date:	In Advance by 01/0	8/2009	
Registration Type:	ATS Seminar		
Registration Classification:	Member		
Amount:	\$45.00		
Event:	January Advanced Management, 3880	Topics Seminar at Keller Gra) Kilroy Airport Way, Long Be	aduate School of each, CA 90806
Date:	01/10/2009		
Time:	8:00 AM - 12:00 PI	M	
Company name:	Caltrans District 12	2	
Title:			
Do you have a PMI Certification?:	PMP		
How did you hear about this event?:	E-mail Blast		
Amount:	\$0.00		
Total Event	Cost: \$45.00		
Yes, this is correct	No, I need to	change this	

Step 5 – Provide credit card information and click "Submit"

	About Us	Get Involved	News & Events	Professional Development	Resources	
Project Managen webadmin@pmi-oc.org	nent Inst	titute Orang	ge County	Return	to Event Home	
	Т	otal Payment	Amount : \$ 45	5.00		
	Fill out	the form belov	v to pay throug	h our site		
	*(*Name on Car *Card Typ *Card Numbe *Card Security Cod Card Expiration Dat	d: John Doe e: American Express r: e: What's this e: 12 v / 2008 v	v .?		
*Billing Address: *Billing Zip: remember my credit card information for my future use * Denotes required fields Submit Please only click the submit button once. Processing may take a few minutes and clicking submit more than once may result in multiple charges to your credit card.						